

## Village of Youngstown Organizational Meeting – June 11, 2015

Mayor Reynolds opened the meeting at 7:00 p.m. with the Pledge of Allegiance. Also present were Deputy Mayor Lockhart, Trustee's Adamson, Suitor and Comerford, DPW Superintendent Muller, Attorney Caserta, Police Officer Quarantillo, Engineer Lannon and Building Inspector Stevens. Also present were interested Residents.

Mayor Reynolds then started the Organizational Meeting for fiscal year 2015-2016.

### **Appointments**

**Deputy Mayor** – Timothy Lockhart

**Clerk Treasurer/Registrar** – Cynthia J Tripoli

**Deputy Clerk Treasurer** – Wendy J Brown

**Attorney** – Thomas J Caserta, Jr

**Building Inspector** – John Stevens

**Village Engineer** – Robert Lannon, Conestoga Rovers & Associates

**Village Arborist** – Jeffery Tower

Motion to accept the appointments was made by Trustee Adamson and seconded by Trustee Comerford and carried.

### **Annual Business**

**WHEREAS:** The Board of Trustees hereby authorizes the following:

**Official Depository of The Village of Youngstown** – Key Bank

**Official Newspaper** – Greater Niagara Newspapers

**Signatures for Village Checks** – Mayor or Deputy Mayor and Clerk Treasurer or Deputy Clerk Treasurer

**The Mayor is Authorized** to approve expenses for Village Officials to attend workshops or other official functions

**The Department of Public Works** is authorized to use the Niagara County group bidding for Village purposes

**The Superintendent of the Department of Public Works is Authorized** to issue parking tickets for violations of Village of Youngstown Codes

**The Regular Meetings and Work Sessions of the Board of Trustees** shall be held twice a month on the second and fourth Thursdays except during June, July and August when the meeting will be held once a month on dates to be determined as work load dictates

**Authorization for Payment** in advance of audit of claims for recurring charges for public utility services, contracts, postage, freight and express charges

**The Mileage Allowance** for the use of personal vehicles for Village Business shall be based on the prevailing IRS Rate

**The Village Clerk Treasurer or Deputy Clerk Treasurer** is hereby authorized to invest monies in accordance with the Investment Policy adopted June 5, 1995

**Adoption of the Procurement Policy Guidelines** as amended November 8, 2012

**Authorization for Petty Cash Expenditures** up to \$40.00 for the purchase of miscellaneous items

Motion to close the Organizational Meeting was made by Trustee Suitor and seconded by Deputy Mayor Lockhart and carried.

Mayor Reynolds then continued with the regular Board Meeting by opening it up to the Public:

Mr. Bush from Third Street commented on the dumpster across the street from the Village Center and was wondering when the fence around it will be put up. Building Inspector Stevens stated that the owner had picked up a building permit and would be getting it done the following week.

Mr. Meterer from Second Street asked the Board if they could put a variance on the Village Code Chapter 94 Burning, to allow small campfires in the residents yards until the Board comes up with an updated law. Attorney Caserta stated that he would look into this to see if this can be done and have an answer before the end of the meeting. Trustee Adamson commented that Niagara County has a good law pertaining to burning and suggested the Board follow their guidelines.

Chief Schuey was absent but Officer Quarantillo reported that they have been working on Water Street to keep the buses moving after they drop off tourists at the Jet Boat Business. Mayor Reynolds stated that Chief Schuey has put extra police coverage on duty over the weekends to help eliminate this problem. There were also 14 Village Calls throughout the month of May, 10 out of the Village Calls, 1 Arrest, 37 Traffic Stop Warnings, 12 Traffic Stop Tickets and 85 Premise Checks – Total Calls for the Month – 159.

Superintendent Muller reported they have been working on cleaning sewers, will start doing water meter reads, the new parking signs on Water Street were put up and the DPW will be starting storm sewer work next week. He also reported that Brush Pick-Up has started and will be picked up on Mondays only. Tonnage for the month of May – 63.26 tons.

Building Inspector Stevens reported complaints about un-cut yards. Deputy Mayor Lockhart then stated that Niagara County did give the ok for our DPW to go on properties and cut them. We must then bill the owners and if they do not pay the fee it can then be applied to their Village Taxes.

Deputy Mayor Lockhart then motioned to allow our DPW to cut any un-kept properties, bill the owners and if they do not pay to apply it to their Village Taxes. Seconded by Trustee Suitor and carried.

Deputy Mayor Lockhart then motioned to have the Building Inspector send a letter to the owners that if the yard is still un-kept our DPW will then continue to cut the yards every two weeks as needed and bill the owners every two weeks and if they do not pay to apply the balance on their Village Taxes. Seconded by Trustee Adamson and carried.

Engineer Lannon reported that the SEQR short form has been filled out for the Water Street Walkway. The LWRP Community survey is completed and the Public Information Meeting is scheduled for June 15, 2015.

Grant Writer Rotella handed in his report and stated he is currently working on the Water Street Improvement Greenway Application, Constitution Park On Main Street change of scope to NYS DOS has been approved, the NYEDP Grant #3927 change of scope has been submitted and awaiting approval and the AED Grant was requested quantities.

Attorney Caserta stated that the Board can suspend Village Code Chapter 94 of the burning law until a new law is written. Until then the Village will follow Niagara County guidelines for open burning.

Motion to approve was made by Trustee Adamson and seconded by Deputy Mayor Lockhart and carried.

### **Correspondence**

1. Notice from Niagara County Treasurer's Office stating that on June 15, 2015 we will be receiving our Mortgage Tax Distribution in the amount of \$8,501.97 and increase of \$198.63 from 2014. So noted.
2. The Summer Concert Series will begin Friday, June 19<sup>th</sup>, 2015 from 7:00 p.m. – 9:00 p.m. with Stone Row Performing.  
Also on Thursday, June 25<sup>th</sup>, 2015 the Annual "Here Comes Summer" Street Dance and Car Show will take place starting at 6:00 p.m. So noted.
3. Niagara County Water District Gallonage Report from April 30, 2015 to May 29, 2015 for the Village of Youngstown was 3,760,000 gallons, an increase of 1,290,000 gallons from this period in 2014. So noted.

### **Agenda**

1. Abstract of Audited Vouchers for period ending June 11, 2015 – General - \$37,131.61, Water - \$489.98, Sewer - \$251.36 and Trust Agency - \$6,670.00. Motion to accept was made by Trustee Adamson and seconded by Trustee Suitor and carried.
2. Motion for the Clerk Treasurer and Deputy Clerk Treasurer to attend the Niagara County Municipal Clerk's Association Meeting/Luncheon hosted by the Town of Cambria on June 18, 2015 at 11:30 a.m. was approved by motion of Deputy Mayor Lockhart and seconded by Trustee Comerford and carried.
3. Request from Ashley L. Luzak, Wellness Ambassador for Rite Aid Pharmacy to use one of our Village Center Rooms for the distribution of Flu Shots to the public was approved by motion of Trustee Adamson and seconded by Trustee Suitor and carried.
4. Request from the Youngstown Business and Professional Association, Inc. to close Main Street from Lockport Street to Church Street including Hinman Street on Thursday, June 25, 2015 for the Annual Beginning of

Summer Street Dance and Vintage Car Show running from 5:00 p.m. – 10:00 p.m. Motion to approve was made by Trustee Adamson and seconded by Trustee Comerford and carried.

5. Request from PERBA for the Mermaids of the Mighty Niagara to close Main Street from Hinman Street to Lockport Street for the Bed Races starting at 1:00 p.m. on Saturday, August 15<sup>th</sup>, 2015. There will be a \$20.00 bed registration fee to benefit the Ransomville Food Pantry.

They also requested to have Main Street closed from Lockport Street to Hinman Street for the Pet Parade and Afternoon Block Party with live Mermaids and Island Music – Jimmy Buffett Style to run from 1:00 p.m. – 4:00 p.m. Motion to approve was made by Trustee Suitor and seconded by Trustee Adamson and carried.

6. The next Village Board Meeting will be July 9, 2015. So noted.

### **Old Business**

Letter from PERBA from last board meeting concerning the Labor Day Parade, requesting Main Street be closed from noon until 2:00 p.m. on September 7, 2015 for the parade. It will start at Fort Niagara and end at First Presbyterian Church on Church Street. Motion to approve was made by Deputy Mayor Lockhart and seconded by Trustee Comerford and carried.

Trustee Adamson stated that Mr. Frey from Water Street still has not followed through with the agreement to put a railing going down to Water Street. Attorney Caserta stated that he will contact Mr. Frey's attorney and forward the message that if it is not done in two weeks then the Village will go in and do the job then he will be billed for the work and cost.

### **New Business**

Mayor Reynolds then asked the Board for a motion to approve the promotion of Officer James Bissell and Officer Gregory Quarantillo to Lieutenant Status per Chief Schuey with a pay rate of \$17.40 per hour. Motion to approve was made by Deputy Mayor Lockhart and seconded by Trustee Suitor and carried. Effective date of June 12, 2015.

Also Chief Schuey would like to hire three part-time officers to replace the officers that have resigned. Motion to approve was made by Deputy Mayor Lockhart and seconded by Trustee Suitor and carried. Effective date of June 12, 2015 with starting pay rate of \$16.40 per hour.

Trustee Adamson mentioned that while getting take-out food from the Mug & Musket they would like to put small tables outside on the sidewalk. They will definitely follow Liquor Authority Laws. Deputy Mayor Lockhart stated that other municipalities have special permits to allow small tables in front of their business on the sidewalk but they must have approval from the ADA. The Board will look into this.

Deputy Mayor Lockhart stated that the Board should decide what portion of Route 93 to start the waterline project and authorize Village Engineer Lannon to start the plans for this project. It was suggested that the portion of Route 93 from the overpass to Cherry Street be done first. Motion to approve was made by Deputy Mayor Lockhart and seconded by Trustee Adamson and carried. Deputy Mayor Lockhart also made a motion to authorize Mayor Reynolds to move the balance of any funds from fiscal year 2014-2015 into capital accounts. The motion was seconded by Trustee Sutor and carried.

## **Reports**

Deputy Mayor Lockhart would like to thank the DPW for the hard work they have been doing throughout the Village.

Trustee Sutor stated that he would like to thank Police Officer Vincent Paonessa who answered a call from an elderly lady on Glenvale Road who was upset due to having a coyote in her backyard and took the time to calm her down and check on her. He also stated that the new email program is up and running.

Trustee Adamson reported that Chris Bohnenkamp and Arron Dey took the Veteran's that were in town on a 2 hour tour. Trustee Adamson wanted to thank Niagara Jet Adventures for taking the time to recognize the Veteran's and for going out of their way for them. Trustee Adamson also stated that Niagara Jet Adventures will be providing the fire-works on the 4<sup>th</sup> of July at Porter On The Lake and thanked them for all they do.

Trustee Adamson reported that baseball is up 60% this year and Kim Cudmore, the Recreation Director wanted to thank Superintendent Muller for taking time one evening to help her out when the ball-drag broke down. He did this on his own time and she wanted to make sure that the Board knew how nice it was that he took the time to do this. The Recreation Department also bought new nets for the tennis courts and new swings for Falkner Park. They also bought a "little guy" for the road crossing on Main Street by Falkner Park.

With no more reports Mayor Reynolds opened the meeting to the public again. Aaron Dey from Jet Adventures wanted to let the Board know that he is in agreement with them when it comes to the buses. If they are caught parking on Water Street they should be ticketed. Also they will be hiring a "bus monitor" to make sure they just drop off the tourists and head up the hill again, and if they don't they will be towed.

Mr. Bush commented that the new signage on Water Street is very inconspicuous and also suggested the dumpster be moved. Mayor Reynolds stated they will look into this.

With no further comments motion was made by Trustee Sutor to adjourn the meeting and seconded by Deputy Mayor Lockhart and carried.

The Village Board Meeting adjourned at 8:23 p.m.

Respectively Submitted,

Cynthia J Tripoli, Clerk Treasurer