

ORGANIZATIONAL MEETING – JUNE 13, 2013

PLEDGE OF ALLEGIANCE

APPOINTMENTS TO BE APPROVED

DEPUTY MAYOR-Timothy Lockhart
CLERK TREASURER / REGISTRAR-Barbara J. Castilon
DEPUTY CLERK TREASURER / DEPUTY REGISTRAR-Cynthia J. Tripoli
DEPUTY CLERK-Donna J. Jeffs
ATTORNEY-Thomas J. Caserta, Jr.
BUILDING INSPECTOR-John Stevens
VILLAGE ARBORIST-Jeffery Tower

ANNUAL BUSINESS TO BE APPROVED

WHEREAS: The Board of Trustees hereby authorizes the following:

Official depository of the Village of Youngstown –Key Bank
Official newspaper – Greater Niagara Newspapers
Signatures for Village checks – Mayor or Deputy Mayor and the Clerk Treasurer,
Deputy Clerk Treasurer or Deputy Clerk
The Mayor is authorized to approve expenses for Village Officials to attend workshops
or other official functions.
The Department of Public Works is authorized to use the Niagara County group
bidding for Village purposes.
The Superintendent of the Department of Public Works is authorized to issue parking
tickets for violations of Village of Youngstown Codes.
The regular meetings and work sessions of the Board of Trustees shall be held twice a
month on the second and fourth Thursdays except during June, July and August when
the meeting will be held once a month on dates to be determined as work load dictates.
Authorization for payment in advance of audit of claims for recurring charges for
public utility services, contracts, postage, freight and express charges.
The mileage allowance for the use of personal vehicles for Village business shall be
based on the prevailing IRS rate.
The Village Clerk Treasurer or Deputy Clerk Treasurer is hereby authorized to invest
monies in accordance with the Investment Policy adopted 6/5/95.
Adoption of the Procurement Policy Guidelines as amended 6/5/95.
Authorization for petty cash expenditures up to \$40.00 for the purchase of
miscellaneous items.

Motion to close the Organizational Meeting.

THE PUBLIC

BUILDING INSPECTOR

POLICE ACTIVITY

DPW

ATTORNEY CASERTA

MINUTES – May 23, 2013

CORRESPONDENCE

1. Utility taxes received from Vonage-\$6.36 Niagara County Sales tax revenue for April-\$29,512.34, up \$378.95 from the same time period last year.
2. Summer concert series to begin on Friday, June 14, 2013 from 7:00 – 9:00 p.m. with Custode & Parisi performing. Concert schedules are available at the Village Hall and various Youngstown businesses.
3. Fourth annual street dance sponsored by the Youngstown Business Association will be held on Thursday, June 20, 2013 from 6:00-10:00 p.m. at the Main St. business district. Main St. will be closed from Lockport St. to Hinman St.
4. West Nile Virus data received from Niagara County Department of Health. Flyers may be found on the Village Center bulletin board or for more information, call 439-7444.

AGENDA

1. Abstract of Audited Vouchers for period ending May 31, 2013 – General Fund - \$, Water Fund-\$, Sewer Fund-\$ and Trust Agency-\$ and for the period ending June 13, 2013 -General Fund - \$ Water Fund – \$ and Sewer Fund - \$.
2. Tabled from 5/23/13 meeting: Water shut off for non-payment of water bills.
3. Tabled from 5/23/13 meeting: Authorization for the Mayor to sign the Lewiston Water Pollution Control Center sewer agreement.
4. Sign-out procedure for local organizations wanting to use Village tables, chairs and associated items.
5. Authorization for Deputy Clerks to attend the Niagara County Municipal Clerk's meeting on June 20, 2013.

6. Authorization for the Mayor to sign the contract agreement between the Village and Youngstown Free Library.
7. The next Village Board meeting is scheduled for July 11, 2013 at 7:00 p.m.

OLD BUSINESS

NEW BUSINESS

REPORTS